

## **Invitation To Tender: Tender Evaluation Report**

Outright purchase of 2 x 26 tonne Refuse Vehicles  
for Chichester Contract Services

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# 1. Executive Summary

- 1.1. The procurement strategy for the project was to ensure that sufficient suitably qualified Potential Providers were invited to tender to meet the requirements of Chichester Contract Services (CCS).
- 1.2. Using the OJEU compliant Four Year Framework Agreement for Refuse Vehicles Outright Purchase established by Braintree District Council on behalf of other District Councils in the UK, 5 (five) potential providers were selected to receive an Invitation to Tender.
- 1.3. 4 (four) Tender Responses were received and all were deemed to have submitted an administratively compliant Tender Response.
- 1.4. Tenders were evaluated in accordance with the approved Evaluation Process and Methodology. The evaluation was undertaken using a traditional paper based evaluation. A copy of the Evaluation Process and Methodology documents are available on request from John Hoole, CCS Transport Manager
- 1.5. The results of the evaluation are attached as Appendix 2.
- 1.6. On the basis of the results in Appendix A, the Tender Evaluation Team recommends a contract be awarded to Supplier D subject to any challenges during the Alcatel period.
- 1.7. The Tender Evaluation Team seeks to obtain approval from Cabinet to award a Contract to the tenderer identified in 1.6 above.
- 1.8. Subject to approval, a standard Award Letter covering [Alcatel](#) will be issued to the successful Tenderer and an unsuccessful Letter covering [Alcatel](#) will be issued to unsuccessful Tenderers.

## 2. Purpose

- 2.1. The purpose of this document is to present a recommendation to Cabinet for consideration and approval. The recommendation is based on the results of the Tender Evaluation carried out by the Tender Evaluation Team on the responses to the supplies ITT.

## 3. Introduction

- 3.1. This report has been compiled on behalf of the CCS Tender Evaluation Team following the completion of the evaluation of responses to the Invitation to Tender (ITT) for the purchase of quantity 2 x 26 tonne refuse vehicles.
- 3.2. An Executive Summary has been provided, supplemented with supporting Appendices. Further information or points of clarification should be addressed to John Hoole.

## 4. Evaluation Process

- 4.1. Tender Receipt and Opening
- 4.2. Compliance Check
- 4.3. Qualitative and Commercial Evaluation
- 4.4. Tender Clarification (not necessary)

## 5. Evaluation Results

### 5.1. Qualitative Results

Responses were received from 4 (four) tenderers. Tenderers were requested to provide prices for a Mercedes chassis together with a bespoke body and a suitable bin lift.

The Invitation to Tender stated that the contract, if awarded, will be awarded on the basis of the most economically advantageous offer, taking into consideration the following criteria:

- Price/cost effectiveness
- Quality and compliance to specification
- Company profile
- Technical support

Supplier D's tender was scored the highest for Specification, Technical support and Company profile. The following points were considered in their evaluation:-

- An up to date body design compliant to the Council's specification and requirements
- 10 service centres, 45 mobile engineers
- Made in England from start to finish, bodies are shot blasted before painting.
- 2yr full warranty
- 2yr warranty on body structure and hydraulics.
- Proven track record of reliability and good cost effectiveness
- Self warranty work
- Fitted hopper floor liner included in the price which will increase life expectancy
- Electronic parts catalogue.
- IP65 sealed electrical looms
- UK parts supply
- All repair work can be done on site
- Product is known to Chichester Council

### 5.2. Commercial Results

As prices for bin lifts are reasonably standard (approx. £23k), price comparisons were based on the lowest price for the chassis and body only, which was received from Supplier B @ £155,292 per unit.

Prices from Suppliers A & D were within £1,700 of each other with the marginally most expensive bid coming from Supplier D @ £158,783 per complete unit.

Supplier C's price totalled £162,902 per complete unit

## 6. Overall Score

- 6.1. Following agreement of an overall score for each Tenderer and taking into consideration all qualitative and commercial elements of the responses, an evaluation sheet was completed. This can be found at Appendix 2.

## 7. Recommendation

- 7.1. The recommendation of the Tender Evaluation Team is that a Contract be awarded to Supplier D (unit price bid of £158,783 for the chassis, body & bin lift), subject to any challenges during the Alcatel period.
- 7.2. Subject to approval, a standard Award Letter covering Alcatel will be issued to Successful Tenderers and an Unsuccessful Letter covering Alcatel will be issued to unsuccessful Tenderers.
- 7.3. Both successful and unsuccessful Tenderers will be provided with the opportunity to receive feedback in accordance with best practice.